

Secure Mail transition training

You have arrived at the Humana Communications Center through the humanasecuremail.net or humanasecuremail.com web addresses. This new page directs the users to the appropriate location, either:

1. Registered users of the New Humana Secure Mail system;
2. Unregistered users of the New Humana Secure Mail system; or
3. Existing recipients of Humana Secure Mail accessing previous messages in our older system.

Humana Communications Center

Visitor Secure Message Access

Please choose the correct option:

- Have you registered with Humana's New Secure Mail System? if yes, please click [HERE](#) to access your new secure mails.
- If you have not registered with the New Secure Mail System and would like to send a secure message to Humana, please click [HERE](#) to register.
- Existing recipients of Humana Secure Mail should click [HERE](#) to review previous messages.

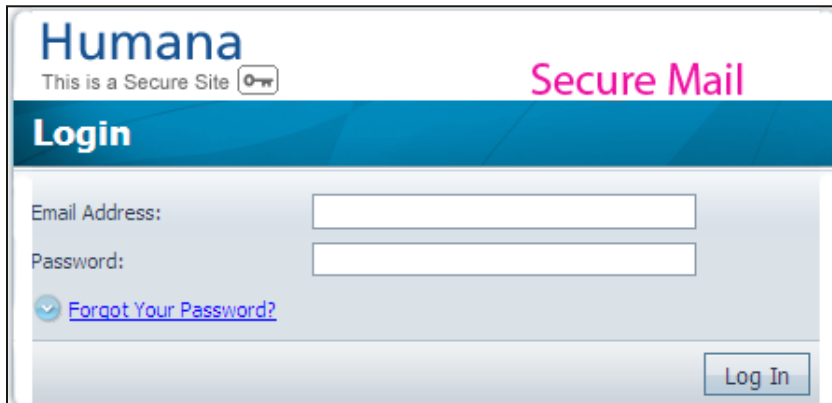
For more instructions on choosing the right option for you click [here](#)

1. If you have registered with the new Visitor portal, you can access your secure mail by clicking here. Please remember that your account for the Visitor portal is Visitor+<your personal email>.

2. First time users of the Visitor portal will need to register by clicking here.

3. To continue to access your old secure messages until March 30th click here.

1. Registered Visitors



The image shows the login page for Humana Secure Mail. At the top left is the Humana logo and a "This is a Secure Site" indicator. To the right, it says "Secure Mail". Below this is a blue "Login" header. The main area contains two input fields: "Email Address:" and "Password:". Below the password field is a link for "Forgot Your Password?". A "Log In" button is located at the bottom right of the form.

Visitors that have previously registered will be asked to log in with their secure mail address. Reminder to use VISITOR+<email address> when logging in.

If you have registered and want to access email from the new Humana Secure Mail center, you should click the first option.

Once you log in, you are taken to your secure mailbox, seen below.



The image shows the Humana Secure Mail mailbox interface. At the top, it says "HUMANA" and "Welcome, AGENT+kbeam73@hotmail.com". There are links for "Help", "Preferences", and "Logout". On the left is a sidebar with "Compose Mail" and a "MAIL" folder containing "Inbox (1)", "Sent", "Drafts", "Search", and "Manage Folders". The main area is titled "Inbox (1)" and shows "Messages in Inbox". There are buttons for "Delete", "Move To Folder...", and "Move". A table lists the messages in the inbox:

	From	Subject	Date	Expires	Size
<input type="checkbox"/>	SecureEmail@humana.com	Humana Secure Welcome Message	22:23	60 Days	6,201 bytes
<input checked="" type="checkbox"/>	SecureEmailTest@ehumana.org	Secured: Scott Wolf test 12	27 December 2011	53 Days	1,770 bytes
<input type="checkbox"/>	testxpuser1@ehumana.org	Secured: Scott Wolf test 10	27 December 2011	53 Days	1,612 bytes
<input type="checkbox"/>	testxpuser1@ehumana.org	Secured: Scott Wolf test 9	27 December 2011	53 Days	1,610 bytes
<input type="checkbox"/>	SecureEmail@humana.com	Humana Secure Welcome Message	23 December 2011	49 Days	6,115 bytes

At the bottom of the table area, there are buttons for "Delete", "Move To Folder...", and "Move", along with "1-5 of 5 entries" and "First << 1 >> Last".

2. Visitor Registration

First time visitors that want to register with the new Humana Secure Mail center should click the second option. This will bring you to the following page, requesting information for registering.



The screenshot shows a web page for the Humana Communications Center. At the top left is the Humana logo with the tagline "Guidance when you need it most". The main heading is "Humana Communications Center" in a large blue font, with the subtitle "Visitor Secure Message Access" below it. The page contains a paragraph of instructions: "Humana Communications Center is your secure mailbox to receive, view, compose and reply to secure messages. Please enter your first and last names and e-mail address below to access your mailbox. Your personal e-mail address (ex: John.doe@XYZ.com) will be prepended with 'VISITOR+' to create your e-mail address at Humana as (ex: visitor+John.doe@xyz.com). Please remember this address when logging into the Humana Communications Center." Below this text are three input fields: "First Name" with the value "Test", "Last Name" with the value "User", and "Personal E-Mail Address" with the value "test.visitor@yahoo.com". There are "Cancel" and "Submit" buttons below the email field. At the bottom, there is a link: "Click [here](#) for the Training Documentation for the new system."

HUMANA.
Guidance when you need it most

Humana Communications Center

Visitor Secure Message Access

Humana Communications Center is your secure mailbox to receive, view, compose and reply to secure messages. Please enter your first and last names and e-mail address below to access your mailbox. Your personal e-mail address (ex: [John.doe@XYZ.com](#)) will be prepended with "VISITOR+" to create your e-mail address at Humana as (ex: [visitor+John.doe@xyz.com](#)). Please remember this address when logging into the Humana Communications Center.

First Name :

Last Name :

Personal E-Mail Address :

Click [here](#) for the Training Documentation for the new system.

3. Existing Secure Mail user

If you are trying to reach your existing secure mail through the older secure mail system, which looks like the following image, please choose the third option. Please note that these messages will only be available until March 30th, 2012.

